

**FORM 6 A**

[See rule 8B]

***Application for inclusion of name in electoral roll by an overseas elector***

To

The Electoral Registration Officer,

.....Assembly Constituency.

District.....

State in India.....

SPACE FOR PASTING  
ONE RECENT  
PASSPORT SIZE  
PHOTOGRAPH  
(3.5 CM X 3.5 CM)  
SHOWING FRONTAL  
VIEW OF FULL FACE  
WITHIN THIS BOX

Sir,

I request that my name be included in the electoral roll for the Constituency in which my place of residence, as per the particulars furnished below in item 1(h), is located.

**PART-A**

1. Particulars in support of my claim for inclusion in the electoral roll are given below:

- (a) Name .....
- (b) Middle Name .....
- (c) Surname.....
- (d) Date of Birth ..... Day..... Month.....year
- (e) Sex (Male/Female): .....
- (f) Place of Birth.....
  - (i) Village/Town.....
  - (ii) District.....
  - (iii) State.....
- (g) Father's /Mother's/Husband's detail
  - (i) Name.....
  - (ii) Middle Name .....
  - (iii) Surname
- (h) Place of Ordinary Residence in India (Full Address as given in the Passport)
  - (i) House/Door number.....
  - (ii) Street/Area/Locality/Mohalla/Road.....
  - (iii) Town/Village.....
  - (iv) Post Office.....
  - (v) Pin Code.....
  - (vi) Tahsil/Taluka/Mandal/Thana.....
  - (vii) District.....
- (i) Passport Details

(i) Passport Number.....

(ii) Place of Issue of current Indian  
Passport .....

(iii) Date of Issue of current Indian  
Passport.....

(iv) Date of expiry of current Indian  
Passport.....

(Copies of the relevant pages of the passport containing the particulars mentioned at items (a) to (i) above to be enclosed- self attested if sent by post and produced with the original passport if presented in person before the registration officer)

(j) Details of Visa of the Country of current residence

(i) Visa Number.....

(ii) Type of Visa (Single Entry Multiple  
entry/Tourist/work Visa etc.).....

(iii) Date of issue of Visa.....

(iv) Place of issue of Visa.....

(v) Date of expiry of Visa.....

(vi) Name of the Issuing Authority.....

(Copies of the relevant pages of the passport containing the current valid visa endorsement mentioned above to be enclosed—self attested if sent by post and produced with the original passport if presented in person before the registration officer)

2. Description of Absence from Place of Ordinary Residence in India-

(a) Reason of being absent from the place of ordinary residence in India-

(i) employment / (ii) education/ (iii) other (give Description)  
.....

(b) Date from which absenting from ordinary residence in  
India.....(DD/MM/YYYY)

3. Full residential address in the country outside India where currently  
residing .....

.....

4. Full Official address in the country outside India currently  
residing (address of the place of employment or the education  
institution where studying ).....

.....

.....

5. Declaration:- I hereby declare that to the best of knowledge and belief: -

- (a) all information given in this application is true
- (b) I am a citizen of India by birth/domicile/naturalisation
- (c) I have not acquired citizenship of any other country
- (d) But for being absent from the place of my ordinary residence in India owing to the reason given in 2 (a) above, I would have been ordinarily resident at the address given in my Indian Passport which has been reproduced at 1 (g) above.
- (e) I undertake to immediately inform the Electoral Registration Officer through the Indian Mission in the Country of my current residence If I renounce my Indian Citizenship or if I acquire the citizenship of any other country.
- (f) I undertake to immediately inform the Electoral Registration Officer through the Indian Mission in the country of my current residence of any change in my residential address in the country of my residence for the records of the Electoral Registration Officer. I understand that any notice sent to me at the address, which is my residential address in the country of my current residence according to the records of the Electoral Registration Officer, shall be considered as due service of notice to me under the Representation of the People Act, 1950 and the rules made thereunder, and that it is my responsibility to keep the Electoral Registration Officer informed of my latest residential address in the country of my current residence.
- (g) If I return to India and become ordinarily resident in India, I shall immediately inform the Electoral Registration Officer of the concerned Assembly/Parliamentary Constituency.
- (h) I have not applied for inclusion of my name in the electoral roll of any other Constituency
- (i) My name has not already been included in this or any other Constituency

Or

My name may have been included in the Electoral Roll of ..... Constituency in ..... State in which I was ordinarily resident earlier at the address mentioned below and, if so, I request that the same may be deleted from that electoral roll or transposed, as may be appropriate.

Full address (Earlier place of ordinary residence) .....  
.....  
Elector Photo Identity Card (if issued) number .....  
Date of issue.....

- (j) I have not been issued an EPIC in India/have been issued an EPIC which is enclosed with this application for cancellation.

Signature.....

Place .....

Date .....

**Part-B**

**(For use in the office of Electoral Registration Officer)**

Application received on .....(DD/MM/YYYY)

The application in Form 6A of Thiru/Thirumathi/Selvi.....

has been:-

(a) Accepted and the name has been registered in the electoral roll of.....  
..... Constituency) at Sl. No.....Part No.....

(b) Rejected for the reason.....

Date.....

(Electoral Registration Officer)

.....perforation.....

**PART-C**

**Acknowledgement for Application**

(When presented in person to the registration officer)

Received the application in Form 6A of

Thiru/Thirumathi/Selvi .....

Address.....

Date.....

Signature of the verifying Officer.....

Address.....

Note:-The principal rules were published in the Gazette of India, Extraordinary, vide notification numbers S.O 2750(E) dated the 11th November, 1960 and last amended vide number S.O.1219(E) dated the 15th May, 2009.

## GUIDELINES FOR FILLING UP THE APPLICATION FORM-6A

### General Instructions

#### Who can file Form-6 A

1. Every citizen of India staying in a foreign country, who has not acquired citizenship of a foreign country, and has completed 18 years of age as on 1<sup>st</sup> January of the year, can make an application in Form-6A for being registered in the roll for the Constituency pertaining to the locality in which his place of residence in India as mentioned in the passport is located. The application in Form-6A can be presented to the registration officer concerned.
2. The applicant should have completed eighteen years of age as on 1<sup>st</sup> January of the year. For example, if the application is for inclusion of name in the electoral roll with reference to 01.01.2011 as the qualifying date, the applicant should have completed 18 years of age as on 01.01.2011.

#### Where to submit the application in Form-6 A

3. The application should be submitted directly to the Electoral Registration Officer(ERO) of the Constituency within which the place of ordinary residence of the applicant as given in the valid passport falls. The Application in Form-6 A can be presented in person to the ERO or sent by post addressed to the ERO concerned.

(The particulars and postal address of the EROs of all the constituencies of India can be seen on the website of Election Commission of India (<http://eci.nic.in>))

#### Documents to be attached

4. Paste one recent passport size coloured photograph with a light background (preferably white) showing the full face of the applicant.
5. Fill in all the columns in Form-6 A. Write your name and other particulars as given in the valid Indian Passport.
6. If application is sent by post, it should be accompanied by photo-copy of the relevant pages of the passport containing the photograph and all other particulars of the applicant and the page containing the valid visa endorsement. **These photo-copies should be duly self attested.** Applications without the attested photo-copies of these documents will be liable to be summarily rejected.
7. If the application is submitted in person before the ERO, the application should be accompanied by a photo-copy of the relevant pages of the passport as mentioned above. The original passport should also be produced along with the application for verification by the registration officer. The passport will be returned immediately after verification.

#### Voting

8. It may be noted that after your enrolment, you will be able to cast vote in election in the Constituency, if you are physically present in the polling station along with your original passport on the day of poll.

